

# Grades 11-12 Writing Checklist

Narrative	Conventions
<p><b>Meets Expectations:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Narrates real or imagined experiences or events</li> <li><input type="checkbox"/> Establishes a context and point of view               <ul style="list-style-type: none"> <li>a. Introduces a narrator and/or characters</li> <li>b. Creates a logical and natural sequence of events</li> </ul> </li> <li><input type="checkbox"/> Uses narrative techniques               <ul style="list-style-type: none"> <li>a. Includes dialogue and description</li> <li>b. Creates multiple plot lines</li> <li>c. Includes reflection (<i>insight</i>) and pacing</li> </ul> </li> <li><input type="checkbox"/> Describes events clearly               <ul style="list-style-type: none"> <li>a. Uses transition words, phrases, and clauses</li> <li>b. Uses precise words and phrases</li> <li>c. Uses sensory language and descriptive details</li> </ul> </li> <li><input type="checkbox"/> Provides a conclusion</li> </ul>	<p><b>Meets Expectations:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Spells correctly               <ul style="list-style-type: none"> <li>a. Grade-appropriate vocabulary</li> <li>b. Domain-specific vocabulary</li> </ul> </li> <li><input type="checkbox"/> Uses correct capitalization</li> <li><input type="checkbox"/> Uses correct and consistent punctuation</li> <li><input type="checkbox"/> Uses knowledge of language in writing               <ul style="list-style-type: none"> <li>a. Conforms to appropriate style manual guidelines (<i>MLA</i>)</li> <li>b. Uses various types of phrases for variety and interest</li> </ul> </li> </ul>
Informative/Explanatory	Conventions
<p><b>Meets Expectations:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Introduces a topic               <ul style="list-style-type: none"> <li>a. Organizes complex ideas using a type of text structure</li> <li>b. Uses graphics and/or multimedia to aid in comprehension</li> </ul> </li> <li><input type="checkbox"/> Develops the topic               <ul style="list-style-type: none"> <li>a. Provides most significant and relevant facts, definitions, and concrete details</li> <li>b. Uses multiple sources to gather information (<i>examples and quotations</i>)</li> </ul> </li> <li><input type="checkbox"/> Uses appropriate transitions               <ul style="list-style-type: none"> <li>a. Clarifies the relationships between ideas</li> <li>b. Uses precise language (<i>domain-specific</i>)</li> </ul> </li> <li><input type="checkbox"/> Provides a conclusion               <ul style="list-style-type: none"> <li>a. Statement or section</li> </ul> </li> </ul>	<p><b>Meets Expectations:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Spells correctly               <ul style="list-style-type: none"> <li>a. Domain-specific vocabulary</li> <li>b. Grade-appropriate vocabulary</li> </ul> </li> <li><input type="checkbox"/> Uses correct capitalization</li> <li><input type="checkbox"/> Uses correct and consistent punctuation</li> <li><input type="checkbox"/> Uses knowledge of language in writing               <ul style="list-style-type: none"> <li>a. Conforms to appropriate style manual guidelines</li> <li>b. Uses various types of phrases for variety and interest</li> <li>c. Maintains a formal style and objective tone</li> </ul> </li> </ul>

# Grades 11-12 Writing Checklist

Argument	Conventions
<p><b>Meets Expectations:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Introduces precise claim(s)</li> <li><input type="checkbox"/> Organizes the reasons and evidence               <ul style="list-style-type: none"> <li>a. Establishes the significance of the claim(s)</li> <li>b. Distinguishes the claim from opposing claims</li> <li>c. Uses structure to support the writer's purpose (<i>letter format, essay, speech</i>)</li> </ul> </li> <li><input type="checkbox"/> Develops claim(s) and counterclaims fairly               <ul style="list-style-type: none"> <li>a. Uses logical reasoning</li> <li>b. Uses relevant evidence</li> <li>c. Uses accurate credible sources</li> </ul> </li> <li><input type="checkbox"/> Uses appropriate transitions               <ul style="list-style-type: none"> <li>a. Creates cohesion</li> <li>b. Clarifies the relationships among claim(s), reasons, and evidence</li> <li>c. Clarifies the relationships between claims and counterclaims</li> </ul> </li> <li><input type="checkbox"/> Provides a conclusion               <ul style="list-style-type: none"> <li>a. Statement or section</li> </ul> </li> </ul>	<p><b>Meets Expectations:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Spells correctly               <ul style="list-style-type: none"> <li>a. Domain-specific vocabulary</li> <li>b. Grade-appropriate vocabulary</li> </ul> </li> <li><input type="checkbox"/> Uses correct capitalization</li> <li><input type="checkbox"/> Uses correct and consistent punctuation</li> <li><input type="checkbox"/> Uses knowledge of language in writing               <ul style="list-style-type: none"> <li>a. Conforms to appropriate style manual guidelines</li> <li>b. Uses various types of phrases for variety and interest</li> <li>c. Maintains a formal style and objective tone</li> </ul> </li> </ul>

Note: Checklist assumes mastery of skills from previous grades.